

Firm Profile

- 1 (a). Name of the Firm :** **Legal Rights Law Firm**
(Civil, Criminal, Income Tax, Company Law, Banking Law, Property Law, Business Law, International Law, Immigration Law, Family Law advisory services firm)
- 1(b). Nature of Business:** **Legal Advisory Service**
- 1(c). Legal Status of Firm:** **Dhaka North City Corporation, License No.010002**
- 2. Address :** AB Super Market (5th Floor), Plot No-60, Road No- 02, Sector-3, Suit No-603/A, P.O. Box-11006 (Uttara), Uttara Commercial Area, Dhaka-1230.
Mobile: +88-01711-574012, +88-01880-298984
E-mail: worldwide.adviser@gmail.com
Web: www.legalrightslawfirm.com
- 3. Main Service of the Firm:**
- a) Income Tax advisory services
 - b) Civil Law
 - c) Criminal Law
 - d) Municipality Tax Law
 - e) City Corporation Holding Tax Law
 - f) VAT Law
 - g) Company Law
 - h) Banking Law
 - i) Corporate Tax
 - j) Family Law
 - k) International Law
 - l) Property Law
 - m) Business Law
- 4. Firm office space :** 300 sq. ft & 100 sq. ft
- 5. Logistic Support :** Office Furniture, Table-5 pcs, Chair-15 pcs, Computer-5 set with printer, scanner-pcs, File Cabinet-2 pcs, Fan, Light, Mobile etc.

6. Profession Office Staffs:

Sl. No.	Full Name	Qualification	Designation	Experience
i.	M.S. Shariful Alam Chowdhury	M.Com (Finance) DU, CA, Course Completed (ICAB), Commonwealth MBA, LLB (NU), LLM (ADUST) Ph.D Fellow (UN Convention)	Advocate Bangladesh Supreme Court & Head of the firm	22 years
ii.	Md. Nurul Alam	M.Com, LLB	Tax Consultant	15 years
iii.	Md. Abdullah Zahid	Msc. LLB	Legal Consultant	10 years
iv.	Al-Haj-Md. S Zaman	MSS, LLM	Legal Consultant	08 years
v.	Advocate Md. Ismail	Bsc, LLB	Legal Consultant	10 years
vi.	Tapon Chandraw Sha	BA, LLM	Asst. Tax Consultant	05 years
vii.	M Rehanur Rahman Reza	MSS, LLM	Legal Consultant	02 years
viii.	Md. Shariful Islam	MSC, LLB	Asst. Tax Consultant	02 years
ix.	A N Shakawat Hossain	BA	Office Manager	10 years
x	Md. Jashim Uddin	BA, LLB	Office Manager (Chittagong office)	05 years
xi	Md. Nur Nabi	BA (Hons)	Administration Officer	15 years
xii	Partha Sarathi Sarker	M.Sc	Public Relation Officer	15 years
xiii	Md. Mujahidul Islam	BA (Pass)	Field Officer	05 years
xiv	Md. Amir Hossain	H.S.C	Office Executive	03 years
xv	Md. Abu Sayed Mondol	H.S.C	Computer Operator	03 years
xvi	Rezaul Karim	H.S.C	Office Executive	05 years
xvii	Md. Naimur Rahman Noyan	S.S.C	Office Executive	05 years

7. Firm Working Experience:

- i. Deal with overall corporate & legal affairs of the companies under the Group.
- ii. Agreements drafting regarding land, company and other commercial affairs.
- iii. Liaison with Legal Advisers in respect of various legal matters/cases.
- iv. Trade Marks/Copyright/Patent rights.
- v. Special Assignment having from Management time to time.

- vi. Sort out the defaulter dealer to serving legal notice, reviewing their agreement to canceling contract.
- vii. Preparation of conveyance, legal opinion & memo.
- viii. Coordinating teams.
- ix. Legal support and Dispute solving.
- x. Deals with civil criminal suit in personal and company.
- xi. Trade License law, corporate law and company law.
- xii. Import Export (IRC/ERC) Registration Procedure.
- xiii. Joint Venture Agreement and Implementation Procedure.

8. Firm Key Qualification:

- Prepare Project related guidelines for smooth implementation.
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- Assist and support the implanting Agency in program management Design, organize and conduct-work.
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- Conceptual design of information, Education and communication materials related training programs and designs for public campaign and promotional activities.
- Monitoring of progress of water Supply. Sanitation and Healthy city activities followed with subsequent publication of official reports.
- Conduct feasibility studies for the suitability of the different technology options related to 4ater supply and Sanitation.
- Design of base line survey in the related Field.
- Design terms of Reference For the consultants engaged and evaluate consultancy Services as par the TOR.
- Study socio cultural impact of arsenic contamination in the community.
- Assist and support in emergency management after/during natural calamities like flood mid Tornado.
- Preparation of Monthly Accounts and Financial Statement.
- Preparation of annual Budget liaison with Banks and others National and International Organizations and Government body.

- Analysis of Budget variances.
- Liason with local purchaser and supplier, contact with shipping line.
- Do all works: i) Buying office, ii) Custom, iii) Transport Company, iv) Supplier & Exporter, v) Insurance, vi) Bank, vii) C&F agent, viii) Shipping line, ix) Factory & Industry.
- NGO's Management, Project Implementation and Investment analysis.
- Company management and production Development.
- Import Export management and co-operation with bank and financial Institutions.
- Industry management and Development.
- Consultancy Service for TAX, VAT, Audit, Account and project management.
- Manage a portfolio of liability customers and development the customer base as per the strategic plan.
- Support and help in preparing liability marketing plan and implementation of the plan.
- Support and help in Developing ability Basic products in co-ordination with the product team and the market need.
- Increase Organizations/company market shares/Demand of-PCM Business through market research, recommending product development and participate in Customer visits to ascertain market demand to ensure any organization or companies competitive on its maintained and to assist the sales effort.
- Introducing and selling a range of consulting services and tools of existing partners and now commercial clients working closely with consulting colleagues to build complementary services and revenues through regional offices around the world.
- Leverage customer data to the benefit of clients and demand trade significant added value over traditional consulting firms convey Understanding of card and payments Business at strategic and operational levels.
- Build up working relationships with a clients overseas successful implementation on of solutions. Motivate on a project basis and work towards a corporate objective.

- Leading day to operation of a dynamic and expanding local and international Organizations, with and annual Budget.
- Strategic and financial planning organization development net working and client relations.
- Review the work process and policies of the Division and suggest improvements in line with changing capital market circumstance.
- Improve the efficiency of the system and procedure for managing public issues, discretionary and proprietary investments.
- Formulate business plan, budget of the division and adopt pragmatic strategies for achieving the targets.
- Undertake marketing programs for accessing new customer segments.
- Maintain strong rapport with the regulators, stock exchanges and other capital market institutions.
- Fixed asset valuation personal and company govt. etc.

9. Firm Staffs Training Received:

Sl. No	Title	Institute/Facilitator	Year
01.	Implication of foreign Exchange Operation National Import & Export.	Janata Bank, Head Office, Dhaka	1992
02.	Financial Analysis of projects through Computer.	DCCI & Gtz (Germany)	1999
03.	Techniques of effective in marketing of projects for getting fund.	DCCI & Gtz (Germany)	1999
04.	Identification and Formulation of projects that get results.	DCCI & Gtz (Germany)	1999
05.	Training on Income Diversification Component.	Bangladesh Rootless Reheabitation Association	2000
06.	Training on Management Development.	Gonochaetona and OXFAM, CIDA	2001
07.	Profitable vegetable Cultivation & Nursery Development.	Resource Interrogation & Social Development Association (RISDA)	2001
08.	Integrating Gender in WSS program	Society for Human Advancement and Rural Intensive facilities	2001

09.	Motivation to women Entrepreneur and there children Development.	ICAP-Bangladesh	2002
10.	Poverty Alleviation women and there children.	SHARIF Organization	2003
11.	Child & woman Rights.	UNICEF & Bangladesh Bar Council	2010

10. Other Services:

- (i) Preparation of Memorandum and article of association company, society, club, somittee & registration procedure etc.
- (ii) Co-operation for permission any legal document license government of any other organization/institution.
- (iii) To open bank account local and foreign.
- (iv) TIN certificate, VAT registration.
- (v) Trade license company/firm.
- (vi) Legal opinion person and company.
- (vii) Joint venture deed of agreement and any deed of contact person and other.
- (viii) Preparation of audit and accounts report and financial management report, project monitoring and evaluation report.
- (ix) Preparation of MOU for person or company (Local and International).

11. Legal Services:

- (i) Civil, Criminal, Income Tax, Human Right Law, Company Law, Writ Appeal Revision solutions (Judge court, High court, Income Tax tribunal).

12. Co-operation:

- (i) Bank Loan Processing:
- (ii) Project profile preparation and asset valuation.
- (iii) Registration of Board if investment (BOI).
- (iv) Import & Export license registration and procedure.
- (v) Opening letter of credit (LC) local & foreign.
- (vi) Productive & non productive project implementation and management thereof.

13. List of our Clint:

- (i) Moon drop estate management and consultant Ltd.
- (ii) Freedom Real Estate Ltd.
- (iii) Heritage Design and Development Ltd.
- (iv) Chowdhury Estate Ltd.
- (v) SME overseas Ltd.
- (vi) Bangladesh Industrial Association.
- (vii) B. Baria Chamber of Commerce.
- (viii) M tack Solution Ltd. IT Firm.
- (ix) Food Foundation NGO.
- (x) Rahman Real Estate and Housing Ltd. (Joint Venture Company Bangladesh & Korea).
- (xi) Asian Airlines Ltd. (Joint Venture Company Bangladesh & Korea).
- (xii) Bankor Trade Line Ltd. (Joint Venture Company Bangladesh & Korea).
- (xiii) Shanti Food & Beverage Industries Ltd.
- (xiv) Simtex Industries Ltd.
- (xv) World Wide Technical and Financial Services Ltd.
- (xvi) Globe B & K Ltd.
- (xvii) Bonosree Enterprise Ltd.
- (xviii) Ministry of Communication
- (xix) Patent Design & Trade Mark Directorate (Ministry of Industry)
- (xx) Sonali Bank Limited
- (xxi) Bangladesh Krishi Bank
- (xxii) Agrani Bank Limited
- (xxiii) Rupali Bank Limited
- (xxiv) Bangladesh Development Bank Limited

14. Membership of the Legal Society:

- (i) Dhaka Bar Association
Membership No-12,367
- (ii) Bangladesh Bar Council
Membership No-15,142
- (iii) Dhaka Income Tax Bar Association
Membership No-M00603
- (iv) Bangladesh Supreme Court Bar Association
Membership No-7666

15. Consultancy Services for Capacity Building, Disaster Management, Financial Systems & Management, E-Governance. Human Rights, Legal Reform, Micro-Finance, Organization/Institutional Development Assessment, Poverty/Social Impact Analysis, Public Financial Management, Social Development, Overseas Immigration and visa processing, VAT Law Consultancy Services, Public and Private Limited Company Registration Processing, Trade & WTO Issues.